

COVID-19 Information for visitors to Pennon, SWW or PWS sites

Dated: 22 April 2021

In order to help prevent the spread of COVID-19 and protect the health of our employees, contractors and visitors, we have several new measures in place across our business and operations.

Questionnaire

We would therefore ask for your support in keeping us all protected by answering the following questions:

- 1. Have you, in the last 14 days, had contact with anyone who has confirmed or suspected symptoms of CoVid19 (high temperature, new continuous cough, loss or change in sense of smell or taste)?**
- 2. Do you have any of the following symptoms? High temperature, new continuous cough, loss or change in sense of smell or taste.**

If you answered '**Yes**' to any of the questions above, you will have to postpone your visit and not attend any of our offices or sites. Please contact your host to rearrange your visit.

Testing

Visitors and contractors are strongly urged to take a test prior to, or during the visit to SWW or PWS sites by making use of the Workplace LFD testing facility in Peninsula House or through a [Local Authority Community test site](#). Visitors to Peninsula Park can obtain a test at Peninsula House. If you are visiting Peninsula Park, speak to your host about booking a test. Test frequency should follow the guidance which is 2-4 days apart if longer term / multiple days visits are anticipated.

Compulsory Precautions

If you answered '**No**' to all the above and there is a pre-arranged business need for you to attend one of our sites, we ask you to maintain high standards of hygiene by following the procedures below:

- Wash your hands (or use hand sanitiser) as soon as you enter one of our sites/offices (you will be directed to the nearest bathroom/facility by the reception team).
- Wear a face covering in indoor places where social distancing may be difficult and where you will come into contact with people you do not normally meet. Wearing a face covering may not be possible in every situation or for some people who are exempt; please be mindful and respectful of such circumstances.
- Wash your hands with soap and water often – use hand sanitiser gel if soap and water are not available.
- Maintain 2 meters distance from other people
- Follow any signage at the site you are visiting (for example any one-way systems)



- Cover your mouth and nose with a tissue or your sleeve (not your hands) when you cough or sneeze. "Catch it, Bin it, Kill it"
- Put used tissues in the bin straight away
- Do not touch your eyes, nose or mouth
- If you become unwell during your visit, please tell your host as soon as possible.

If you are visiting our offices or one of our sites, please be aware that you may be asked additional and confirmatory questions by the reception team or your host.

Thank-you in anticipation of your cooperation.